

Guidelines for MOOCs (SWAYAM) Courses under the UGC Framework of Vidyasagar University

(As per UGC D.O.F.No. 1-8/2017(SWAYAM), dated 27 August 2024)

1. Introduction

Vidyasagar University, in accordance with the *University Grants Commission (Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Minds – SWAYAM) Regulations, 2021* and the *UGC Framework for Universities to Conduct Examinations for SWAYAM Courses (D.O.F.No. 1-8/2017(SWAYAM), dated 27 August 2024)*, has adopted Massive Open Online Courses (MOOCs) through the SWAYAM platform for different Post-Graduate (PG) programmes.

From the Academic Session 2025–26, a MOOC course shall be offered under the SWAYAM platform to integrate digital learning with the regular academic curriculum, promote academic flexibility, and facilitate credit transfer through the Academic Bank of Credits (ABC).

2. Common Terms

- a) MOOC (Massive Open Online Course): An online course with open access and unlimited participation delivered through the internet.
- b) SWAYAM: An Indian Government initiative to promote open and interactive online learning to enhance access, equity, and quality in higher education.
- c) ABC (Academic Bank of Credits): A national digital repository to store and transfer academic credits earned by students from recognized institutions.
- d) APAAR (Automated Permanent Academic Account Registry): A lifelong digital identity linking learners' educational achievements.
- e) SWAYAM Nodal Officer (SNO): A senior faculty/administrative officer nominated by the Hon'ble Vice-Chancellor to coordinate with the SWAYAM Technical Team on registration, examination, and credit transfer matters.
- f) MOOC Coordinator of Departmental (MCD): The faculty member designated by each department to facilitate student registration, monitor participation, and ensure academic compliance for SWAYAM courses.

3. General Provisions

- a) Vidyasagar University shall offer MOOCs through the SWAYAM platform across PG programmes.
- b) Courses approved by the Departmental Committee and ratified by the Faculty Council for Post-Graduate Studies / Executive Council shall be eligible for credit transfer.
- c) The number of credits assigned to a SWAYAM course shall be identical to that prescribed on the SWAYAM platform.

d) Each academic department shall include tutorial/support sessions for the adopted SWAYAM course in its class routine and notify students accordingly.

e) A MOOC may be taken in lieu of a CBCS paper of Semester III during the Academic Session 2025–26. From the next academic session onwards, MOOCs shall be taken in lieu of the MOOC paper prescribed in the revised PG curriculum of the University.

f) The selected MOOC must not duplicate any course within the curriculum of that semester.

g) The list of SWAYAM courses adopted each semester shall be incorporated into the subject-master database and shared with the CoE to ensure equivalence of credit structure and curricular alignment.

h) A student may opt to appear for the End-Semester Examination conducted either by the **University** or by the **NTA/NPTEL**.

4. Eligibility for End-Semester Examination

A student shall be eligible to appear in the End-Semester Examination of a SWAYAM course only if the following conditions are fulfilled:

a) The student has duly registered for the course on the SWAYAM portal within the prescribed registration period.

b) The student has completed the entire course content as specified on the SWAYAM platform.

c) The student has actively participated in the course by submitting **at least 75% of the assignments, quizzes, and other formative assessments** prescribed by the Course Coordinator on the SWAYAM portal.

d) The student has successfully passed the online Internal Assessments (Assignments and Quizzes) conducted through the SWAYAM platform, securing a **minimum of 40 percent marks**, as per the evaluation criteria defined by the Course Coordinator and notified on the SWAYAM course page.

e) The SWAYAM Nodal Officer, on verification through the SWAYAM Admin Dashboard, confirms the student's eligibility to appear in the End-Semester Examination conducted by the University.

5. University-Conducted End-Semester Examinations

a) The University shall conduct the End-Semester Examinations for SWAYAM courses in alignment with its regular academic calendar.

b) The SNO shall ensure that only students meeting the eligibility conditions specified in Section 4 are permitted to appear.

c) The Question Paper shall be set and evaluated as per the University's standard examination norms; however, the syllabus shall be strictly based on the course content prescribed by the respective SWAYAM Course Coordinator.

d) The examination shall carry 70 marks and be of 3 hours' duration, while the Internal Assessment component (Assignments and Quizzes) available on the SWAYAM platform shall carry 30 marks, as detailed below:

Sl. No.	Assessment Component	Weightage (%)	Remarks
1	Internal Assessment (Assignments & Quizzes)	30	Conducted and evaluated by the SWAYAM Course Coordinator
2	End-Semester Examination	70	Theory paper of 3 hours conducted centrally by the Office of the CoE
	Total	100	

e) A student must secure a minimum of **40 percent marks separately in each component** (Internal Assessment and End-Semester Examination) to be declared as *Pass*.

f) Question Pattern: The University-conducted End-Semester Examination shall be descriptive in nature. The suggested distribution of marks is as follows:

Marks per Question	Total Questions	Questions to be Answered	Total Marks
2	14	9	18
4	8	5	20
8	6	4	32
Total Marks			70

g) Paper-setting, moderation, and evaluation shall follow the standard examination protocols of Vidyasagar University under the supervision of the CoE.

h) After evaluation, the SNO shall upload the marks (out of 70) on the SWAYAM portal for each eligible student.

i) The SNO shall then forward the total marks (out of 100) to the CoE for incorporation in the University mark sheet, following the APAAR / registered email ID of the concerned student for proper identification and record mapping.

j) The marks obtained by students in SWAYAM courses shall be mapped with their ABC/APAAR ID so that credits are reflected in the Academic Bank of Credits (ABC).

l) In case of any delay in the declaration or verification of SWAYAM marks, the University may temporarily withhold the results of such candidates and release the final mark sheet after official confirmation from the SWAYAM portal.

6. NTA/NPTEL-Conducted End-Semester Examinations

a) Students may opt to appear in the End-Semester Examination conducted by the NTA / NPTEL at designated centres as per the official SWAYAM examination schedule.

b) Upon successful completion of the course, students shall receive a SWAYAM Certificate issued by the host institution/NPTEL.

c) The SNO shall verify each certificate through the official SWAYAM verification URL and prepare a consolidated list of certified students for the semester.

d) The verified list shall be submitted by the SNO to the CoE. The CoE shall ensure that the credits and grades indicated in the SWAYAM Certificate are transferred to the student's University mark sheet.

e) The marks and credits so transferred shall also be mapped to the students' ABC/APAAR ID for integration with their ABC.

f) The University shall retain scanned copies or digital records of verified SWAYAM Certificates for institutional reference and record maintenance.

7. Backlog Examination for SWAYAM Courses

a) Students who could not pass or did not appear in the End-Semester Examination of a SWAYAM course shall be permitted to clear the backlog paper(s) in subsequent semesters in accordance with the University's Examination Regulations.

c) If a student has passed the Internal Assessment (IA) but failed in the End-Semester Examination (ESE), the marks obtained in the IA shall be carried forward to the subsequent attempt.

d) If a student has failed the Internal Assessment (IA) component, he/she must re-register for a new MOOC course in the following academic year, subject to the availability of suitable courses on the SWAYAM platform and approval of the respective Departmental Committee.

e) No additional attempt shall be granted beyond the permissible number of examination cycles as specified in the University's general examination rules.